

Exa® PACS RIS

Feature Summary

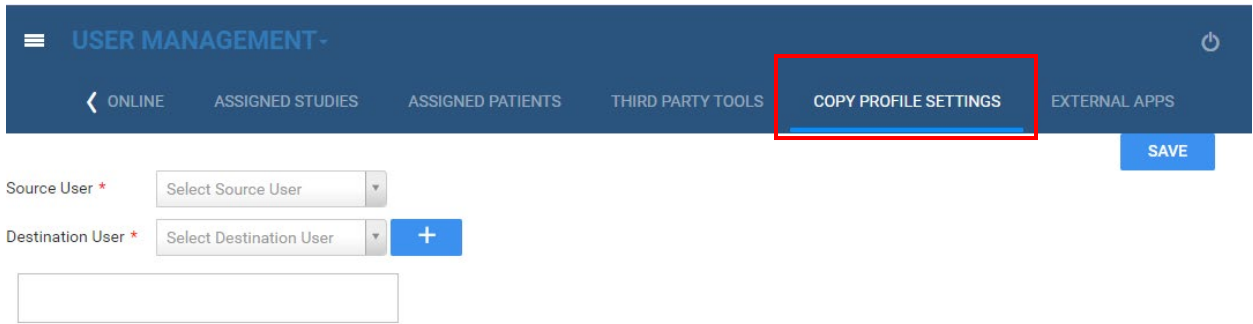
Copy Profile Settings

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You can copy a user profile to a new user by using the **COPY PROFILE SETTINGS** feature. This can be an easier way to configure new users.

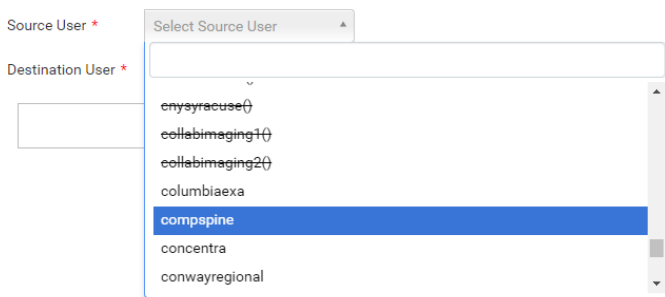
COPY PROFILE SETTINGS

1. Go to **SETUP > USER MANAGEMENT > COPY PROFILE SETTINGS**.

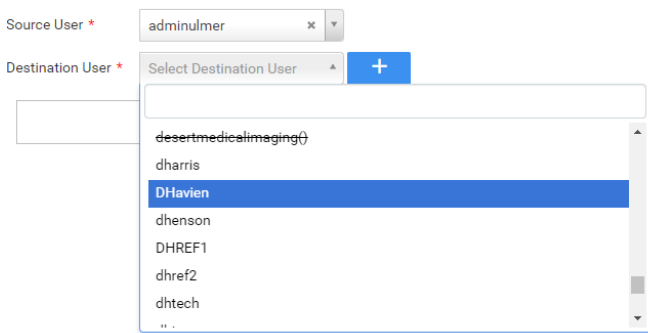




2. Under **Source User**, select the user to copy settings *from*.

Note: Inactive users also appear as possible source users.




3. Under **Destination User**, select a user to copy settings *to*.



4. Select the plus  button to add the destination user. Repeat for multiple destination users. Select  to remove a destination user.

Source User * x ▾

Destination User * x ▾ 

x x

5. Select **SAVE**.

A message appears at the top of the screen to confirm the copy. Users must sign out and back in again for changes to take effect.

Copied user profiles. Changes will take effect on next login.

NOTE: User settings, viewer settings, and user profile settings are copied, but study filters are not copied.